How to Choose the Right Binder

1 Pick the Right Application

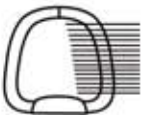**Presentation Binders:** for proposals, presentations and reports

Reference Binders: for frequently used documents like manuals and files.

Storage Binders: for documents that are accessed infrequently like annual records.

2 Choose the Ring Style to Fit Your Needs

Round Ring is most common. Standard capacity. Ring is usually mounted to the spine.

EZ-TURN™ Ring allows for smoother page turning. Ring is mounted to the back cover so pages lie flat.

Slant Ring holds up to 25% more than round ring. Ring is mounted to the back cover so pages lie flat.

EZD® Ring holds up to 50% more than round rings and pages turn easily with Gap Free™ Rings.

3 Select the Correct Size Binder

Ring Size	Round Ring	EZ-TURN® Ring	Slant Ring	EZD® Ring
1/2"	100	100	-----	120
1"	175	200	220	275
1 1/2"	275	375	350	400
2"	375	500	480	540
3"	460	600	600	670
4"	-----	----	700	780
5"	-----	----	950	1050

Capacity Guide